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| MAKEDA YEARWOOD Lot # 40 Carapo Road Arima  mayayearwood@hotmail.com Email 868465-3397 Telephone  |  | | --- | | Objective I am a punctual and focused individual, with aims of exceeding expectations and building  Customers’ loyalty. Flexible schedule and strong mathematical aptitude. I am a very honest  person and a fast learner. Possessing a great passion for computers with enables me to  multi-task with accuracy, completing all tasks assigned. | | SKILLS  * Customer oriented * Computer literacy * Credit card transactions * Active listening skills |   CERTIFICATE  U.W.I Open Campus (2009)  Computer Literacy A+ | |  | | --- | | EXPERIENCEXtra Foods, Arima, Cashier January 2013- October 2013 **Food Basket, Arima, Cashier**  November 2013- December 2014   * Operated a cash register for cash, cheque and credit card transactions with 100%accuracy. * Completed all point of sale, opening and closing procedures,   including counting the contents of the cash register.   * Verified that all customers received receipts for their purchases. * Forster a positive working environment by consistently treating employees and customers with respect and consideration. * Cultivated a customer- focused shopping environment by greeting and responding to all customers in a friendly manner.   **Maxal Drugs Arima Pharmacy assistant,**  January 2015-August 2015   * Stocked and replenished merchandise according to store merchandising layouts. * Priced merchandise, stocked shelves and took inventory supplies. * Handled all customers’ relations issues in a gracious manner and in accordance with company policies. * Welcomed customers into the store and helped them locate items. | | EDUCATIONMiracle Ministries Pentecostal High Couva 2003-2005 Johnsons finishing school, Arima 2005-2007   * Studied in a business class | |  | |